

Co-Agent Agreement (Sale / Lease)

Records the working terms between the Listing Agent and the Co-Agent.

Party 1 — Listing Agent (property holder)

Full name (Listing Agent)

Company / Team

Phone

LINE ID

License no. (if any)

Party 2 — Co-Agent (co-selling agent)

Full name (Co-Agent)

Company / Team

Phone

LINE ID

License no. (if any)

Property Details

Property code / Portsup Ref

Property / project name

Location (district, province)

Sale price / rent (THB)

☐ Sale ☐ Lease ☐ Leasehold ☐ Sale with tenant

Commission Terms

Total commission (% or THB)

Paid by (owner/other)

☐ Split 50/50 ☐ 60/40 ☐ 70/30 ☐ Co-Agent gets ____% ☐ Co-Agent gets ____ THB ☐ Other

Listing Agent receives (% / THB)

Co-Agent receives (% / THB)

Paid when

Photo/Information Rights & Viewing

☐ Share Portsup link only ☐ Use photos + credit ☐ Use photos + Co-Agent contact ☐ Ask before posting

☐ Do not repost photos

Viewing coordinator / method

Client protection period (days)

Other special conditions

Mutual Agreement

- The Listing Agent provides accurate property information and keeps its status up to date.
- The Co-Agent must register the client before any viewing and **must not contact the property owner directly** unless permitted.
- The Co-Agent may use property photos/information only to the extent the Listing Agent permits above.
- The commission split refers to the conditions stated in this document as of the date both parties sign.

Listing Agent / Date

Co-Agent / Date

Disclaimer: This form is provided only as a guideline for recording preliminary information and agreements between users. Portsup is not a party to any agreement and does not guarantee any legal outcome or commission payment between the parties. Users should consult a legal professional for high-value transactions or special conditions.